



Job Title: Student Coordinator

Hours: 20 Hours Weekly

Reports to: Student Director - AJ Durr

Compensation: Commensurate with experience

Purpose:

The Student Coordinator will coordinate the discipleship students & leaders at New Heights Bentonville. They will model and champion all aspects of student discipleship. They will recruit, care for, and equip leaders, working with the Student Ministry Director to ensure all programs & strategies effectively engage students of our church & community. They will serve as the primary support for the Student Director in building a gospel-centered student ministry.

Key Responsibilities:

1. Build gospel-centered relationships by spending regular time with leaders, students, and families outside of Sundays and Wednesdays.
2. Actively involved in the recruitment, care, and equipping of leaders across all areas of the Student Ministry.
3. Weekly contact with Middle School and High School Girls.
4. Monthly contact with female student ministry leaders.
5. Teach in student ministry services and Bible studies as assigned.
6. Collaborate with the Student Director in the planning and execution of special events (Camps, Mission Trips, Retreats, etc.).
7. Provide administrative and creative support.
8. Help prepare, execute, and attend weekly gatherings: Grades 5th-6th (Sundays 9am), Grades 7th-12th (Sundays 10:45am), Home Groups (Wednesdays 6:30pm).
9. Attend weekly Staff Meeting, Staff Training & Staff Culture Events as necessary.

General Characteristics:

- Called by God to Be a Disciple & Make Disciples
- Passionate
- Authentic
- Servant Leader
- Excellence
- Builder
- Self-starter
- Goal-oriented
- People gatherer
- Interpersonal skills
- Problem-solving
- Delegation
- Communication
- Team player
- Resolve conflict
- Fun-Loving

New Heights Bentonville Workplace Unifiers

1. We abide in Christ and pray continually

- a. The most important thing in your ministry is your personal relationship with Jesus
- b. The Holy Spirit always has authority to reorder our plans
- c. Daily time spent with God in His word & in prayer
- d. Pray with people in 'real time'

2. We always assume the best of each other

- a. Trust each other
- b. We relate to each other in a Christ-honoring manner

3. We need Jesus in front of others

- a. Model authentic, dependence on God's grace in all settings
- b. We lead with a limp (Jacob - Gen. 32 ff)

4. We fight for unity

- a. There is no "them," there is only "us"
- b. We move toward one another in conflict
- c. Resolve conflicts graciously & Biblically (Matthew 18:15-17)

5. We protect one another with our words

- a. We don't gossip: Is it true? Is it relevant? Is it edifying?
- b. We outdo one another in honor (Rom. 12:10)

6. We over-communicate

- a. Clear is kind, drive toward clarity
- b. Proactively share plans & details with related staff & lay leaders
- c. All parties are responsible to pursue clarity in meetings or personal conversation

7. We work hard because The Kingdom matters

- a. Hold ourselves & others accountable
- b. Commit to excel in every ministry detail because they impact on our witness & care for others (Colossians 3:23)
- c. Follow up promptly on emails/phone calls & follow through on commitments

8. We take risks

- a. Try new things
- b. Fail forward
- c. Turn dreams into reality

9. We are teachable

- a. Being a disciple means being a student
- b. Grow your SHAPE (Skill, Heart, Attitude, Personality, Experience)
- c. Be approachable at all times

10. We own the vision together

- a. We are all on one team
- b. We collaborate and sacrifice for one another
- c. We are an idea meritocracy. Everyone's voice is valued
- d. Servant leadership means no task is below any staff member